



Publication Ethics and Malpractice Statement

Name of the journal

The journal name *The Polish Journal of Aesthetics* is unique and is not one that is easily confused with another journal or that might mislead potential authors and readers about the journal's origin or association with other journals.

Statement

The editorial board, institutional partners, and the publisher of *The Polish Journal of Aesthetics* apply the publication ethics and malpractice guidelines that have been established on applicable Elsevier policies and the [guidelines](#) of the Committee on Publication Ethics (COPE).

The Institute of Philosophy of the Jagiellonian University in Kraków, Poland is the publisher of *The Polish Journal of Aesthetics*. *The Roman Ingarden Digital Archive* and *The Roman Ingarden Philosophical Research Centre* are an institutional partners of the journal. The University of Bologna (Italy), University of Aberdeen (Scotland, United Kingdom), The Chinese University of Hong Kong (China), Université de Montréal (Canada), Akademia Ignatianum in Kraków (Poland), University of Colorado Boulder (CO, United States of America), Vytautas Magnus University in Kaunas (Latvia), Kyoto City University of Art (Japan), University at Buffalo (NY, United States of America), Estonian University of Life Sciences (Estonia), University of Connecticut (CT, United States of America), Universidade Federal de Goiás (Brazil), University of Sharjah (United Arab Emirates), and Kobe University (Japan) are scientific partners of the journal. As affiliates of the publishing process, we recognize the ethical responsibilities of all parties of the publication process.

Henceforth, we attach great importance to our responsibilities in all stages of the publishing process. We recognize and take our ethical duties and other obligations very seriously.



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Similarity Check



The content of *The Polish Journal of Aesthetics* is examined by the editors in cooperation with the Jagiellonian University in Kraków through cutting edge and state of the art machine learning tools provided by Urkund, which is a service aimed at preventing scholarly and professional plagiarism. To check a submission in the Urkund system, please send a copy to a.kowalska@uj.edu.pl. For more information, please visit: <https://www.orkund.com/the-orkund-system/>.

The Journal also has at its disposal a Uniform Anti-Plagiarism System for Diploma Theses, and the Open Anti-Plagiarism System (OSA) developed by the Inter-University Information Technology Center [*Międzyuniwersyteckie Centrum Informatyzacji*] in cooperation with the Institute of Computer Science of the Polish Academy of Sciences and the Poznań Supercomputing and Networking Center. For More information, please visit: <http://osaweb.pl/>.



Duties and Responsibilities of Editors

§1. Editorial board

The members of the Editorial and Advisory Boards of *The Polish Journal of Aesthetics* are recognized experts in their fields. Their full names and affiliations are given on the journal's website under the tab '[About](#)'. The editorial office's contact details are provided on the journal's website under the tab '[Contact](#)'.

§2 Publication decisions

The editors are responsible for selecting and rejecting all submitted articles to be evaluated for publication in the journal. The decisions made by the editors concerning acceptance or rejection are based on the assessment of relevance of the submission in question to the published 'Call for Papers' (abbrev. CFP) of each volume freely available on the journal's website under the tab '[news](#)', and the significance of the submissions to researchers and readers. The editors, constrained by legal requirements such as copyright infringement and plagiarism, are guided by the 'Rules and regulations for Editors preparing a volume for *The Polish Journal of Aesthetics*', available at the journal's website under '[Author Guidelines](#)', of the editorial board of the journal. The editors may confer with other editors or reviewers in making their decisions.

§3 Fair play

The editors should assess the submissions on the basis of their substantive content, philosophical or aesthetical merit, and formal requirements (i.e. readiness for publication, which includes checking the submissions accordance with the journal's guidelines, including but not limited to: citation style, bibliography format, the inclusion of an abstract and keywords, correct length of the submission, and linguistic intelligibility) without regard to race (including color, nationality, ethnicity or ethnic origin), sex, gender identity, expunged homosexual conviction, religious belief or activity, sexuality, disability or medical or psychological conditions (including physical, sensory and intellectual disability, work related injury, medical conditions, and mental, psychological and learning disabilities), age, career and parental status, pregnancy or breastfeeding, employment activity, industrial activity, marital status, physical features, political belief or activity or personal association with someone who has, or is assumed



to have, one of these personal characteristics, of the author. The editors must justify their decision to accept or reject a submission for peer-review and, on the condition of receiving two positive reviews, its subsequent publication only on the basis of the submission's clarity, cohesion and argumentation, reliability of the use of quoted works, originality and significance, linguistic correctness and the study's relevance to the aim of journal.

§4 Disclosure and conflicts of interest

Unpublished materials disclosed in a submitted manuscript must not be used in the editor's own research without the express written consent of the author. Privileged information or ideas obtained through peer review must be kept confidential and not used for personal benefit. The editors should recuse themselves (i.e. should ask a co-editor, associate editor or other member of the editorial board instead to review and consider) from considering manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships or connections with any of the authors, companies, or institutions connected to the submissions. The editors should require all contributors to disclose relevant competing interests and publish corrections if competing interests are revealed after publication.

§5 Confidentiality

The editors and any editorial staff must not disclose any information about a submitted manuscript to anyone other than the corresponding author, reviewers, potential reviewers, other editorial advisers, and the publisher. The editors should ensure that material submitted remains confidential while under review.

§6 Peer review process

All of a journal's content should be subjected to peer-review. Articles submitted for publication are subjected to a double-blind peer review process, which is consistent with the recommendations of the Ministry of Science and Higher Education in the Republic Poland. The reviewing process is described in details on the journal's website in a PDF document titled '[Peer-review process](#)' under the tab 'Author Guidelines'.

At the first stage of reviewing process, articles are reviewed by the editors of a volume. The editor may reject it right away because either it is irrelevant to the subject matter of the CFP



and journal, or the submission is obviously low-quality, consequently it cannot be considered for publication at all.

At the second stage of reviewing process, articles that are found suitable for review are sent to independent reviewers, who are experts in the subject matter of the submission. Reviewers of a paper are unknown to each other. Reviewers are asked to classify the paper as acceptable in present form, acceptable on condition that suggested alterations are made, or cannot be accepted by the journal as a scholarly article using the [Text Review form](#) published on the journal's website under the tab 'Author Guidelines'. Reviewers' evaluations usually include an explicit recommendation of what to do with the submission. Reviewers' comments are then sent to the author without any information revealing the reviewers identity. The editors should not reverse decisions on publication unless serious problems are identified.

Finally, the article is evaluated by American English language editor or proof-reader.

Author Guidelines are published on the journal's website, accessible from the main menu. The guidance for reviewers are published on the journal's web site in the [Text Review form](#). The editors also will suggest for authors to familiarize themselves with the guidelines for reviewers.

§7. Urkund, OSA and Anti-plagiarism Policy

The editors are responsible for engaging with the evaluation services (Urkund and OSA) of the Jagiellonian University, by contacting a.kowalska@uj.edu.pl for scanning all submitted papers in order to detect plagiarism. If plagiarism is detected, the paper is rejected from publication and all relevant institutions are notified. The journal content is indexed in the Jagiellonian University's evaluation services to prevent scholarly and professional plagiarism.

§8 Procedures for Dealing with Unethical Behavior

The editors have the right to document, archive and disclose any forms of academic misconduct or violation of research ethic rules and to report complaints to COPE. The editors should take reasonably responsive measures when ethical complaints have been presented concerning a submitted manuscript or published paper in conjunction with the publisher. Such measures will generally include contacting the author of the manuscript or paper and giving due consideration of the respective complaint or claims made, but may also include further communications to the relevant institutions and research bodies, and if the complaint is upheld, the publication of a correction, retraction, expression of concern, or other note, as may be relevant. Every reported



act of unethical publishing behavior must be investigated, even if it is discovered years after publication.

§9 Retraction policy

The editors are committed to uphold the integrity of the literature and publish editorially significant correction within the context of particular situations. In all cases, the original articles will be removed and replaced with a note stating the reason for retraction and with a corrected version. If plagiarism is found, the whole article will be removed from the journal and replaced with a note indicating the names of the author(s) and an account or description of plagiarism. Authors and their institutions will be notified.

§10. Publishing schedule

The editors are responsible for ensuring the journal's quarterly publication.

§11. Website

The editors should verify that all content published on the journal's website confirms that care has been taken to reassure high ethical standards and professional excellence.

§12. Archiving

In cooperation with the publisher, the editors should ensure the digital preservation of access to the journal's contents. In the case of the event that the journal discontinues publishing, the archive issues of the journal will be accessible at the digital platform '[Academic Journals](http://academic-journals.eu/)'. For more information, please visit: <http://academic-journals.eu/>. Finally, the whole content of the journal is digitalized in the Digital Repository of the National Library of Poland.

Based on Polish publishing regulations on permanent and compulsory availability of all printed issues of scientific journals, all the printed issues of *The Polish Journal of Aesthetics* are available at the fifteen most important libraries in Poland, which are designated by Polish publishing regulations.



Duties and Responsibilities of Reviewers

§1. Contribution to Editorial Decisions

Peer review assists the editors in making editorial decisions and through the editorial communications with the author may also assist the author in improving the paper. Peer review is an essential component of formal scholarly communication. Authors who wish to contribute to publications have an obligation to do a fair share of reviewing.

§2. Promptness

Any selected reviewer who feels unqualified to review the research reported in a manuscript or knows that its prompt review will be impossible, should notify the editor and excuse themselves from the review process.

§3. Confidentiality

Any manuscripts received for review must be treated as confidential documents. They must not be shown to or discussed with others except as authorized by the editors.

§4. Standards of Objectivity

Reviews should be conducted objectively. Personal criticism of the author is inappropriate. Referees should express their views clearly with supporting arguments.

Independent, external reviewers, who are experts in the given academic field, should not be affiliated with the research center represented by the author.

§5. Acknowledgement of Sources

Reviewers should identify any relevant published work that has not been cited by the authors. Any statement that an observation, derivation, or argument had been previously reported should be accompanied by the relevant citation. A reviewer should also call to the editor's attention any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.



§6. Disclosure and Conflict of Interest

Unpublished materials disclosed in a submitted manuscript must not be used in a reviewer's own research without the written consent of the author. Privileged information or ideas obtained through peer review must be kept confidential and not used for personal benefit. Reviewers should not consider manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships or connections with any of the authors, companies, or institutions connected to the papers.

Duties and responsibilities of authors

§1. Originality and Plagiarism

Authors should ensure that they have written entirely original works, and if the authors have used the work and/or words of others, then authors must ensure that this has been appropriately cited or quoted. Plagiarism comes in many forms, including using another authors work as one's own, copying or paraphrasing substantial parts of another author's paper (without attribution), or claiming the results from research conducted by others. Plagiarism in all its forms constitutes unethical publishing behavior and is unacceptable.

§2. Multiple, Redundant or Concurrent Publication

Authors should generally not submit manuscripts that essentially describe identical research in more than one journal or primary publication. Submitting the same manuscript to more than one journal at the same time constitutes unethical publishing behavior and is unacceptable. Authors should not submit a previously published paper.

§3. Acknowledgement of Sources

Authors are obliged to properly acknowledge the work of others at all times. Authors should cite publications that have been influential in determining the nature of the submission. Information obtained privately, such as in a conversation, correspondence, or discussion with third parties, must not be used or reported without explicit, written permission from the source. Information obtained in the course of confidential services, such as refereeing or reviewing



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Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the submission. All those who have made significant contributions should be listed as co-authors. If there are others who have participated in certain substantive aspects of the submission, they should be acknowledged or listed as contributors. The corresponding author should ensure that all appropriate co-authors and no inappropriate co-authors are included in the submission, and that all co-authors have seen and approved the final version of the paper and have agreed to its submission for publication. For ghostwriting and guest authorship policy, please visit the journal's website and select the PDF titled '[Ghostwriting note](#)'.

§5. Disclosure and conflicts of interest

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§8. Publication Fee

There is no publication fee. *The Polish Journal of Aesthetics* is funded by its publisher. The journal is co-financed by the Ministry of Science and Higher Education of the Republic of Poland on the basis of contract No. 287/WCN/2019/1 (signed 30/05/2019) within the framework of the program "Support for scientific journals".

This information is provided for on the journal's website under the tabs 'about' and 'author guidelines'. Authors are informed once more in the author guidelines that there is no publication fee. Accordingly, the lack of a publication fee is clearly stated in a place before authors begin preparing their manuscript for submission.

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In cases of alleged or proven scientific misconduct, fraudulent publication or plagiarism the publisher, in close collaboration with the editors, will take all appropriate measures to clarify the situation and to amend the article in question. This includes the prompt publication of an erratum or, in the most severe cases, the complete retraction of the affected work.



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